



Michigan Nature Association

Protecting Michigan's natural heritage since 1952

2310 Science Parkway, Suite 100
Okemos, MI 48864
866.223.2231

EASTERN UPPER PENINSULA REGIONAL ORGANIZER

The Michigan Nature Association (MNA), a statewide land conservancy headquartered in Okemos, Michigan, is seeking an exceptional candidate for an Eastern Upper Peninsula Regional Organizer position. MNA protects a vast network of over 175 nature sanctuaries, totaling nearly 12,000 acres, across 59 counties. Many of the sanctuaries house rare habitats and species and are managed to protect their viability. For more information on MNA, please see our website at michigannature.org.

The Eastern Upper Peninsula Regional Organizer works with the Conservation Director to manage MNA's sanctuaries and organize MNA's stewardship program in the Eastern UP. The majority of the Regional Organizer's duties include recruiting, coordinating, supervising, and working with volunteers to implement sanctuary management plans and assist with MNA outreach and education.

Region: Chippewa, Luce, and Mackinac counties
Time Commitment: Part-time, 12-14 hours per week – averaged across the year, varies seasonally
Compensation: \$15/hour + mileage reimbursement within region, up to \$12,500 per year (mileage based from home location)

Responsibilities:

- Oversee and assist with annual monitoring of all MNA sanctuaries within region by volunteer stewards, and ensure completed monitoring reports are received in the main office
- Complete annual conservation easement monitoring within assigned region, and complete monitoring reports not completed by volunteer stewards by September 15 of each year
- Lead and assist volunteer stewards implementing sanctuary management plans within region
- Work with volunteer stewards to plan volunteer days and sanctuary field trips
- Lead volunteer days and recruit new volunteers
- Ensure trails are safe and in good repair with adequate signage
- Locate sanctuary boundaries and post appropriate boundary signage and other sanctuary signs
- Perform ecological management tasks, primarily invasive species removal
- Work with MNA supervisor on trespass and human encroachment issues as directed
- Assist in the drafting, development, and implementation of sanctuary management plans
- Attend meetings within assigned region
- Track personal and volunteer hours and report these to the main office
- Safely use, maintain, and track MNA stewardship tools

Minimum Qualifications:

- Exceptional self-motivation and work ethic; ability to accomplish assigned tasks under minimal supervision
- Ability to perform physically demanding work outside, in a wide range of weather conditions and terrains, involving sometimes unpleasant factors such as heat, humidity, precipitation, mud, insects, poison ivy, and others. Must be capable of lifting 50 lbs.
- Ability to communicate professionally and politely with MNA staff, volunteers, sanctuary visitors, and the general public
- Knowledge of the local ecology and geography of the Eastern UP

Desired Qualifications:

- Possession of or willingness to obtain a Michigan Pesticide Applicator license
- Experience operating and maintaining power tools
- Experience managing volunteers

To Apply:

Please send a cover letter, resume, and contact information for 3 references via e-mail to Andrew Bacon, Conservation Director, at abacon@michigannature.org or mail to: Conservation Director, Michigan Nature Association, 2310 Science Parkway, Suite 100, Okemos, MI 48864. Applications will be accepted until the position has been filled.

The Michigan Nature Association is an equal opportunity employer committed to workplace diversity